

St. Paul's Episcopal Church (Salem, Oregon)

Director of Youth Ministries – Job Description

Mission: The mission of the Director of Youth Ministries is to minister to the youth of the parish, specifically students in grades 6-12. The goal is to provide a consistent and structured event for the youth to socialize and explore their faith on a weekly basis. In the past, worship through prayer, Scripture and music has been combined with fun activities and games. Ministry expectations include, but are not limited to the following: weekly middle-school and high-school youth groups, weekly interaction with the youth of the parish and their parents, coordinating and organizing volunteers to assist with the youth program, and developing and overseeing mission trips and other outreach ministries with the youth. These expectations require basic administrative abilities and organization skills including: maintaining information outlets for the parents and parishioners of the church, spending office hours in the church, attending staff meetings and parish events, keeping a consistent presence at parish worship services and maintaining the youth rooms and youth equipment.

Salaried Position: The Director of Youth Ministries (DYM) is a program-based position and therefore does not require or demand specific 8-5 hours. The understanding is that the DYM would put in no less than the contracted hours over the course of the month while holding consistent office hours to be coordinated with the Associate Rector and Parish Administrator. Contracted hours range from $\frac{3}{4}$ -time to full-time.

Organizational Structure: The DYM is expected to report on a consistent basis to the Assistant Rector of the Parish and maintain consistent communication with the Vestry Youth Liaison. Ultimate oversight of the program rests with the Parish Rector.

Historical Events: The following is a brief list of the previous activities and events that have had a consistent role in the life of the parish. Items listed with “Diocese” next to them refer to Diocesan wide events put on by the Youth Ministries Commission (YMC).

- Confirmation
- Middle School and High School Overnights (lock-ins)
- Middle School Mission Trips
- High School Mission Trips
- Ski Trips
- unConventional Youth (Diocese) Fall
- Bishops Ball (Diocese) Spring
- Middle School Event (Diocese)
- Weekly Youth Group (HS and MS)
- Fall Kick-off Events
- Summer Activities (2-4 activities for MS)

For further information, please contact The Rev. Jim Young at St. Paul’s Episcopal Church, Salem. Phone: 503-362-3661. Send application materials (including cover letter, vita, references) to fatherjimyoung@yahoo.com or to The Rev. Jim Young, St. Paul’s Episcopal Church, 1444 Liberty Street SE, Salem, OR 97306.